



**RICHMOND**  
THE AMERICAN INTERNATIONAL  
**UNIVERSITY**  
IN LONDON

## **Master of Arts in International Relations**

### **Programme Specification**

**2020-21**

## Contents

Introduction .....	3
1. OVERVIEW .....	4
2. ABOUT THE PROGRAMME.....	5
3. PROGRAMME STRUCTURE .....	5
4. PROGRAMME OUTCOMES .....	8
5. TEACHING, LEARNING, AND ASSESSMENT .....	8
6. ENTRY REQUIREMENTS .....	12
7. STUDENT SUPPORT AND GUIDANCE .....	13
8. INTERSHIPS.....	14
9. POSTGRADUATE ACADEMIC POLICIES.....	14
10. REGULATORY FRAMEWORK.....	15
Appendix I: Curriculum Map .....	18
Appendix 2: Time to Completion for the Various Entry Points Chart.....	19

## Introduction

This document describes the **Master of Arts in International Relations** awarded by Richmond University, the American International University in London, using the protocols required by *The Framework for Higher Education Qualifications in England, Wales, and Northern Ireland* (QAA, 2008).

The degree is delivered at a US Liberal Arts university with a degree structure in line with comparable MA degrees in the UK. Successful students complete 8 courses amounting to 36 US / 180 UK credits, comprised of coursework (24 US/120 UK credits), an internship (4 US/20 UK credits) and a research project (8 US/40 UKcredits) component. Normally, each course carries 4 US/20 UK credits. On this basis students are required to earn 36 US / 180 UK credits including successful completion of the internship and professional research project, in order to complete their degree.

**Please note: This specification provides a concise summary of the main features of the programme and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if s/he takes full advantage of the learning opportunities that are provided.**

**More detailed information on the learning outcomes, content, and teaching, learning and assessment methods of each course can be found in course specification documents and syllabi.**

**The accuracy of the information contained in this document is reviewed by the University and may be verified by the Quality Assurance Agency for Higher Education.**

## 1. OVERVIEW

<b>Programme/award title(s)</b>	Master of Arts in International Relations
<b>Teaching Institution</b>	Richmond, the American International University in London
<b>Awarding Institution</b>	Richmond, the American International University in London
<b>Date of latest validation</b>	7 March 2017 (for 5 years)
<b>Next revalidation</b>	2022
<b>Credit points for the award</b>	36 US credits 180 UK credits (FHEQ Level 7)
<b>Programme start date</b>	1 September 2011
<b>Underpinning QAA subject benchmark(s)</b>	QAA Masters Degree Characteristics (March 2010):  Politics and International Relations Subject Benchmark Document (February 2015)
<b>Professional/statutory recognition</b>	N/A
<b>Language of Study</b>	English
<b>Duration of the programme for each mode of study (P/T, FT,DL)</b>	FT (one year), PT (two years)
<b>Dual accreditation (if applicable)</b>	Middle States Commission on Higher last renewed 2017 QAA – Higher Education Review (AP) 2017
<b>Date of production/revision this specification</b>	May 2020

## 2. ABOUT THE PROGRAMME

The **Master of Arts Degree in International Relations** at Richmond provides a combination of practical and theoretical skills in the discipline of International Relations (hereafter IR). It also equips students with the intellectual and personal skills that will enable them to exercise influence and succeed in an increasingly inter-dependent and evolving world. The degree provides an in-depth theoretical appreciation of the various schools of thought and paradigmatic approaches in International Relations, as well as of the tensions that exist within the theoretical traditions that make up the discipline. The degree also offers a range of case studies in comparative and historical perspectives, leading to a comprehensive understanding of the subjects studied across two semesters, the third being dedicated to researching and writing of the dissertation. An invaluable internship option is also available, thus strengthening the practical component of the programme.

The degree provides its own reward, as well as serving as a platform for further graduate or professional study, and as an avenue for career development. The degree can lead to eventual careers in roles that require articulate, clear thinking individuals with a grasp of contemporary events, including government, international organisations, international business, non-governmental organisations, finance, public affairs and the media, as well as to doctoral research. In keeping with the university's wider mission, the programme ensures that its graduates are well positioned to assume leadership responsibilities in careers in which issues with global implications are addressed.

### Programme Goals

- To produce Masters level graduates in International Relations whose subject specific knowledge, performance, understanding, skills and attributes; critical thinking and cognitive abilities; personal and enabling skills and attributes, prepare them for their careers and for further study in the discipline.
- To provide students with a theoretically, conceptually and historically informed analytical framework in the field of International Relations, engaging with advanced debates of the various schools
- To equip students with the skills necessary to undertake successful PhD and further studies and/or applied, advanced professional training
- To maintain academic standards equal to or better than comparable MA degrees offered by UK universities and other higher education institutions in Europe and elsewhere.

## 3. PROGRAMME STRUCTURE

### Master of Arts in International Relations Degree

The programme is a discrete and self-contained programme of 36 US/180 UK credits. As such, the structure does not follow the progressive UK PGDip ► MA structure of some other programmes although a UK PGDip is awarded as an exit award in recognition of students who complete the required 24 US / 120 UK credits of taught course work. It is not possible for students to register for the PGDip.

Programme specification and curriculum map – Master of Arts in International Relations

The programme is delivered over one academic year full-time or two-years part-time from the start of September or January. Full-time students take six mandatory taught courses of 4 US/20 UK credits each, spread equally over the autumn and spring semesters. Then in the final semester, students may take the internship course of 4 US/20 UK credits and write the research project which is submitted at the end of the summer and is weighted at 8 US/40 UK credits. Students must complete the six mandatory taught courses before progressing to the internship/research project. Part-time students take one or two courses in the autumn and spring semesters, completing the required course work over two years and complete the internship and research project in the final semester of year two. Full-time or part-time students unable to take the internship complete an extended professional research project of 15,000 words for 12 US/60 UK credits instead of the normal project of 10,000 words.

US credit is equivalent to one contact teaching hour per week and each course typically involves three to four contact hours per week over a 15 week semester, except the professional research project which requires self-directed learning with academic supervision, and the internship which requires part-time work placement. There is a ratio of 1 US to 5 UK credits at *FHEQ* Level 7.

Details of the University's degree programmes, including approved Programme Specifications are Course Specification Descriptions (CSDs) are held in an official archive by academic year, available at <https://www.richmond.ac.uk/programme-and-course-specifications/>

All students on Masters programmes are expected to be in London for thesis/dissertation supervision and seminars, unless their internship takes them outside London. The student must be registered with the University at this time if the work is to be accepted for marking.

### Successful students complete 36 US /180 credits at *FHEQ* Level 7

		US Credits	UK Credits
<b><i>FHEQ</i> Level 7 (Total)</b>		<b>36</b>	<b>180</b>
INR 7100	Research Methodology	4	20
INR 7101	International Relations Theory and Concepts	4	20
INR 7106	Global Poverty and Security Challenges	4	20
<b>Plus three of the following:</b>		<b>12</b>	<b>60</b>
DEV 7400	African Development Politics		
DEV 7401	Gender and Development		
DEV 7402	Migration, Labour and Development		
DEV 7403	Imperialism and Post-Colonial Theory		
DEV 7404	Political Economy of Development in Latin America		
DEV 7405	NGO Project Management		
INR 7120	Origins and Development of International Relations		
INR 7121	International Relations and the Media		
INR 7403	Global Environmental Politics		
INR 7422	Conflict and Post-Conflict Studies		

Programme specification and curriculum map – Master of Arts in International Relations

INR 7423	Diplomacy		
INR 7424	International Politics of East Asia		
INR 7425	The Middle East and International Politics		
INR 7426	US Foreign Policy		
INR 7427	World Energy: Politics and Markets		
INR 7428	Human Rights and Global Politics		
<b>Plus EITHER both of the following</b>		12	60
INR 7902	Internship	4	20
INR 7500	Thesis Research	8	40
<b>OR</b>		12	60
INR 7550	Extended Thesis Research (Students not completing the internship complete an extended thesis of 12/60 credits)	12	60

### US Postgraduate Certificate (PGC) / UK Postgraduate Diploma (PGDip) in International Relations

The US Postgraduate Certificate (PGC) and UK Postgraduate Diploma in International Relations are awarded to students registered on the MA who have successfully completed in good academic standing (with a 3.0 GPA/B average) for all courses but: 1) fail to submit the final professional research project (without extenuating circumstances eligible for resubmission), or 2) fail to pass the professional research project. Both awards are therefore conferrable as exit awards in recognition of successful completion of postgraduate coursework, but it is not possible for students to register on the US PGC or the UK PGDip.

### US CERTIFICATE AND UK DIPLOMA REQUIREMENTS

Successful students complete 24 US/120 UK credits at FHEQ Level 7

		US Credits	UK Credits
<b>FHEQ Level 7 (Total)</b>		<b>24</b>	<b>120</b>
INR 7100	Research Methodology	4	20
INR 7101	International Relations Theory and Concepts	4	20
INR 7106	Global Poverty and Security Challenges	4	20
<b>Plus three of the following:</b>		<b>12</b>	<b>60</b>
DEV 7400	African Development Politics		
DEV 7401	Gender and Development		
DEV 7402	Migration, Labour and Development		
DEV 7403	Imperialism and Post-Colonial Theory		
DEV 7404	Political Economy of Development in Latin America		
DEV 7405	NGO Project Management		
INR 7120	Origins and Development of International Relations		
INR 7121	International Relations and the Media		
INR 7422	Conflict and Post-Conflict Studies		
INR 7403	Global Environmental Politics		

INR 7423	Diplomacy		
INR 7424	International Politics of East Asia		
INR 7425	The Middle East and International Politics		
INR 7426	US Foreign Policy		
INR 7427	World Energy: Politics and Markets		
INR 7428	Human Rights and Global Politics		

Successful students awarded the exit awards are able to demonstrate all learning outcomes for the MA except the professional research project component – see ‘H’ in Section 4 “Programme Outcomes” below, and in the Curriculum Map (Appendix I below).

#### 4. PROGRAMME OUTCOMES

Programme-level learning outcomes are identified below, based on *SEEC* categories linked to level 7 of the *FHEQ*.

Refer to Appendix II – Curriculum Map for details of how outcomes are deployed across the programme of study.

Upon successful completion of the **MA in International Relations degree** successful students will be able to:

- A. Demonstrate a deep and systematic understanding of key texts, thinkers, intellectual paradigms, themes and debates in International Relations, while reflecting on their relationship to empirical evidence and to other relevant disciplines.
- B. Develop critical and innovative responses to theories, methodologies and practices in International Relations and their impact on the how the knowledge base is interpreted.
- C. Demonstrate a deep, systematic and innovative ability to adapt and apply knowledge in the discipline of International Relations to multiple contexts
- D. Design and undertake substantial investigations addressing significant areas of theory and/or practice in International Relations, using selected advanced methodological approaches.
- E. Engage with and evaluates complex, incomplete or contradictory evidence while critically reflecting on the different theoretical and methodological tools used
- F. Demonstrate the ability to exercise initiative in organising and pursuing both supervised and self-directed individual and/or team projects, while accepting full accountability for outcomes
- G. Demonstrate the ability to gather, organise and deploy complex and abstract ideas and diverse information in complex and specialised contexts, while reflecting upon and improving the skills required for effective communication
- H. Demonstrate the ability for innovative and autonomous learning, normative and ethical reflection, self-evaluation and engagement with disciplinary benchmarks

#### 5. TEACHING, LEARNING, AND ASSESSMENT

Programme specification and curriculum map – Master of Arts in International Relations



## **Teaching and Learning Strategy**

The teaching and learning strategy for the MA in the International Relations degree is based on the understanding that all students are active learners and researchers and are embarking on advanced professional practice with a view to their future career development. This is designed to maximise student engagement in the programme and ensure full participation throughout. The precise approach will vary from course to course, but the learning outcomes relating to each class are designed to ensure that students immerse themselves fully in the subject and take full responsibility for their progress through the programme. The concept of progression through the distinct aspects of the degree (class-based learning focusing on theory and practice, guided independent study and practical work, internship and professional research project including a critical reflection) is integral to the intellectual journey that the students will make during their time on the programme.

A variety of approaches will be used in teaching, including:

- Formal seminars and debates
- Formal lectures, supplemented with audio-visual materials
- Informal lectures and discussions with guest speakers or on visits
- Individual and group projects, culminating in oral presentations and written work
- Group and individual tutorials
- Self-directed and directed reading

Student knowledge will be acquired through:

- Structured seminars and debates (including the sharing of other students' learning and experience), lectures, guest lectures, visits to agencies – including supporting materials
- Directed reading and use of electronic sources
- Independent research and work experience

Student thinking skills are developed through:

- Undertaking practical exercises and making presentations
- Learning alongside others, including group work, seminars, debates and discussions
- Conducting research
- Preparing assessed work

Student practical skills are developed through:

- Applying theory to practice in practical exercises and assessed work
- Specific training related to PR and journalism and related fields, including the use of different media
- Team and individual project work and reflection thereon
- Vocational experience gained through internships

The University welcomes applications from students with disabilities. These disabilities might include a physical or sensory impairment, a medical or psychiatric condition or a specific learning difficulty such as dyslexia, and may require additional support or adaptations to our facilities. The University endeavours to make all practical and reasonable adjustments to ensure students are able to fully participate in the University community.

## **Assessment Strategy**

Programme specification and curriculum map – Master of Arts in International Relations

Assessment is by examination, essays, dissertations, and other forms of written work; oral presentations and group work; as well as projects and this assessment strategy usually meets the University Assessment Norms at level 7. Courses which do not meet these norms are deemed *atypical*. Atypical courses are assessed according to special rules approved by the Learning and Teaching Committee, and provided in the CSD for that particular course.

#### **RICHMOND UNIVERSITY ASSESSMENT NORMS TABLE**

<b>Standard Assessment Norms</b>			
<b>FHEQ level</b>	<b>Richmond/UK Level</b>	<b>Normal number of items (including final exam)*</b>	<b>Total assessment</b>
Level 7	R7000/UK MA	2-3	5000-7000 words

**\* Reasonable adjustments should be made for assessment activities such as midterm exams, in- class presentations, group assignments, tests etc. Any summative assessment activities must be reflected in the final overall assessment count.**

Excluding all atypical courses, the following should apply to all courses:

- Final exams should normally be no less than 25% and no more than 50% of the overall final grade.
- Instructors may not fail a student solely for failing the final exam if all graded activities result in a passing grade for the course.
- Midterm and final exams are not obligatory.
- At Level 7, word count will need to take into account the inclusion of a final exam.
- Attendance and participation cannot be assessment activities.
- Formative assessments are at the discretion of the instructor and do not count toward the number of items or toward the total word count.

For courses that have atypical assessment norms and do not follow one of the above tables, assessment will first be approved by the Learning and Teaching Policy Committee.

As seen above, the University places considerable emphasis on developing its students' learning and skills. Creating independent thinkers is a part of the University's mission statement and MA academic staff deliver on this promise in a number of different ways at the postgraduate level. A key aspect of their work involves devising methodologies, consistent with best-practice approaches within the field, with which to adequately assess students' performance. These approaches include the setting of learning outcomes encompassing each course as well as regular discussion and interaction amongst academic staff in order to set common goals for the entire degree and each of its courses.

In terms of following up with the assessment of student learning and consistent with US Liberal Arts traditions, MA classes rely on the system of continuous assessment on a course by course basis and throughout any given semester. This approach often involves the use of short essays, research papers, learning journals, annotated bibliographies, gallery reviews, book reviews, student presentations, research proposals and general class discussion. Not every component applies to every course, but most do relate to many of the classes that are offered. There is an emphasis on writing essays, particularly research papers, at postgraduate level, and reflective work including learning journals.

The variety of instruments used permits academic staff to assess each student's developing and evolving knowledge and skills base as outlined in the previous section. For example, the research paper tests for, amongst other things, a student's ability to engage with primary and/or secondary sources of information and his or her ability to evaluate and analyze this. Site visits encourage students to engage with objects, applying theory and method taught in classes. In addition to this, the University sets specific guidelines on the weighting of coursework in order to effect balance in the process of assessment. As the coursework load for each course set out in the course descriptor shows, a variety of assessment strategies with weighting spread facilitates this across the courses, with the typical course settling for around 50% for the final research paper.

A component part of the programme's efforts to ascertain an appropriate approach to the assessment of student learning involves the use of grade descriptors (made available in the Student Handbook). This information allows the student to see the expected level of performance that co-relates with a particular letter grade summarizing his or her overall achievement level. The programme also has a formalised system of exit questionnaires and feedback meetings punctuated at key moments throughout the year (mid-semester break, end of semester and end of year) for its students as a framework through which the views and opinions of those who have experienced the programme, as students, can be captured and responded to. Evidence of this approach in action is demonstrated in minutes of meetings with students and academic staff and response to comments from the External Examiner.

The academic staff are confident that the assessment processes are sound. Much of this confidence emanates from the comments MA academic staff have received from External Examiners. But an equally important measure is the success that so many students on the Master of Arts programmes enjoy beyond their post-Richmond experiences. Those students judged as the strongest generally move on to take on challenging opportunities on postgraduate programmes and as professionals in the arts and creative cultural industries. This is testimony to their level of preparedness for the real world of careers in the visual arts, and are an indication of the academic staff's and University's ability to fulfil its mission.

### **Academic Standing**

A graduate student is in good academic standing if maintaining a cumulative Grade Point Average (GPA) of 3.0 (B).

Graduate students with a cumulative (GPA) of less than 3.0 (B) risk dismissal from the university (see below under "Grade Point Average" and "Academic Probation").

## Grades

A	4.0 Excellent
A-	3.7 Very good
B+	3.3 Above Satisfactory
B	3.0 Satisfactory (also cumulative GPA required for the award of the degree)
B-	2.7 Redeemable Fail
C+	2.3 Fail – Poor (may be awarded at graded activity level, but not at course level)
C	2.0 Fail – Deficient (may be awarded at graded activity level, but not at course level)
C-	1.7 Fail – Seriously Deficient (may be awarded at graded activity level, but not at course level)
F	0.0 Fail (may be awarded at graded activity level, and <u>is awarded at course level for any course grade calculated to be lower than B-</u> )

## Grade Point Average

A grade point average (GPA) is calculated each semester and summer session and is recorded on the student's transcript. A cumulative GPA, including all graduate courses taken at Richmond, is also calculated. The numerical equivalent for the grade (see above) of each course is multiplied by the number of credits for that course to give the number of quality points for the course. The GPA is then the sum of quality points for all courses divided by the total number of credits of all courses attempted.

- Students achieving a minimum cumulative GPA of 3.7 and above will be awarded the UK degree with Distinction.
- Students achieving a minimum cumulative GPA of 3.30 to 3.699 will be awarded the UK degree with Merit.
- Students achieving a minimum cumulative GPA of 3.0 to 3.299 will be awarded a UK Pass.
- Students achieving a cumulative GPA of less than 3.0 will fail the UK and US degree.

Students who choose not to submit the professional project, or who do not obtain a minimum grade of B (3.0) on the thesis/dissertation/project, may transfer programs and apply to receive UK and US exit awards in recognition of their achievement in this area. A minimum cumulative GPA of 3.0 on all coursework is required for the exit awards.

## 6. ENTRY REQUIREMENTS

To be considered for admission, prospective students should:

By the start of the programme have been awarded a first degree in a discipline recognised by the University as being relevant to the programme and which is either:

- from an accredited US institution with a minimum GPA of 2.5; or
- from a UK HEI with first or second class honours; or
- from an institution which is recognised by the University as awarding qualification of equivalent to such US or UK degrees;

Prospective students should have completed either a timely direct application to the University or an application via UCAS Postgraduate, including a Curriculum Vitae, personal/professional statement and academic reference, supplying verification of existing academic and English language attainments as required by the University.

Exceptionally, the University may consider substantial professional experience, of direct relevance to the programme, in lieu of a first degree. In such cases the prospective student may be required to submit a satisfactory extended essay and /or complete certain University undergraduate courses before being admitted to the programme. Whilst not routinely required, prospective students may be invited to interview where this is considered necessary in order to fully consider their application.

Students who are neither nationals of a majority English speaking country, nor have completed a full programme equivalent to a UK first degree taught within such a country, should normally have achieved at least CEFR level B2 in an English Language test acceptable to the University prior to entry to the programme. At the University's discretion, students in this category who are EEA nationals may be excused this requirement where they have recently undertaken a full time programme of study of at least 2 years duration with English as the medium of instruction.

Further details of all of the above, including the specific minimum English language grades currently required within level B2, may be found at the appropriate page of the University website, where a comprehensive Admissions Policy and Summary of Practice document is also published.

<http://www.richmond.ac.uk/admissions/postgraduate-admissions/>

## **7. STUDENT SUPPORT AND GUIDANCE**

Every student is advised academically by the Programme Director who takes a close interest in the students' academic progress. Students who need a particular form of academic help can approach the director who can then provide the necessary liaison with Registry Services, Student Affairs, Library and other offices forming the key parts of the academic and pastoral support infrastructure.

In accordance with the 2010 Equality Act, and with Chapter B4 of the Quality Code, Richmond endeavours to make all practical and reasonable adjustments to ensure students are able to fully participate in the University community. Students who declare a physical disability or a special educational need are accommodated to ensure the quality of their educational experience meets their individual requirements – the university disability officer works with individual students to determine accommodations, and works with colleagues in the Academic Registry and the Schools to see that their needs are addressed. SEN students, for instance, receive extra time in examinations, and have the option of writing exams on university-provided computers, and/or of taking exams in a separate room.

The University operates a well-staffed Student Affairs department that provides services intended to support and encourage student welfare, safety and development. This department oversees medical registration of students and provides counseling services. It

Programme specification and curriculum map – Master of Arts in International Relations

also organizes a range of extracurricular activities and travel designed to further enhance students' educational experiences. Disciplinary and social grievance procedures are also overseen by this department.

## 8. INTERNSHIPS

The Careers & Internship Office of the University offers a formal mechanism through which students may receive work-placement opportunities. These placements are supervised, career-related work experiences combined with reflective, academic study that help students apply theoretical knowledge in the workplace. Participation in the internship programme is optional but highly encouraged because the Masters Programmes have been designed to offer students the option to graduate with both a qualification as well as experience of the workplace.

The internship has been established to act as a conduit between the classroom and a career, enabling students to meet and work with potential future employers. The internship programme demands that students interact with professionals in their field, allowing them to learn by seeing as well as by doing. Key to the success of this initiative is the relationship that has been developed with organisations and governmental agencies.

Expectations with regard to careers education, information, advice and guidance (as outlined in The UK Quality Code for Higher Education) are handled by the university's Student Affairs department. This department conducts a variety of career services for students, ranging from resource provision to a CV service, and in particular through the professional development seminar series. For full details of career services offered to students at Richmond may be obtained from the Student Affairs Department.

In addition to these services, the alumni office offers networking opportunities where students may contact alumni working in a variety of fields. The alumni office also offers these services via social media such as LinkedIn and Facebook.

## 9. POSTGRADUATE ACADEMIC POLICIES

Please see the Policies page (<https://www.richmond.ac.uk/policies/>) on the University website for the relevant academic policies. These include, but not limited to:

- Incompletes, Rescheduled and Delayed Submission of Coursework Policy

Postgraduate students with evidenced mitigating circumstances for missing a final exam must inform the appropriate Associate Dean or designee (e.g. Programme Director) and petition the Academic Progress Committee to reschedule the exam in Week 4 of the following semester. Postgraduate students with evidenced mitigating circumstances for failing to submit work, including the dissertation, by the deadline must inform the appropriate Associate Dean or designee and petition the Academic Progress Committee for an extension to submission.

(Please see the complete policy on the [policies page](#) of the website)

- Resubmission Policy

Grades of B- (2.7) on the thesis/dissertation or professional research project are treated as a “redeemable fail”. Students are permitted one further opportunity to re-work the material based on written feedback and re-submit the thesis/dissertation or professional research project within three months of the original submission. Students must advise the Associate Dean or designee (e.g. Programme Director) of their intention to re-submit within five (5) working days of receiving the grade. Marks for the resubmitted material are capped at a B grade. Students resubmitting their work will not normally be expected to be in attendance at the University during the resubmission period.

(Please see the complete policy on the [policies page](#) of the website)

Other policies relevant to you include, but are not limited to:

- Attendance Policy
- Exit Award Policy
- Readmission Policy

## 10. REGULATORY FRAMEWORK

The MA in International Relations Degree is operated under the policy and regulatory frameworks of Richmond the American International University in London, the Middle States Commission on Higher Education, the Framework of Higher Education Qualifications, and the UK Quality Code for Higher Education.

Also key to the background for this description are the following documents:

- QAA (2018). The Revised UK Quality Code for Higher Education. ([www.qaa.ac.uk](http://www.qaa.ac.uk))
- QAA (2008). Higher Education Credit Framework for England: guidance on academic credit arrangements in Higher Education in England.
- SEEC (2010). Credit Level Descriptors for Higher Education. Southern England Consortium for Credit Accumulation and Transfer ([www.seec.org.uk](http://www.seec.org.uk)).
- Middle States Commission on Higher Education. Standards for Accreditation and Requirements of Affiliation. 2014: Thirteenth Edition; Rev. Ed. 2015. (<http://www.msche.org/publications/RevisedStandardsFINAL.pdf>)

### **Ensuring and Enhancing the Quality of the Programme**

The MA in International Relations degree features detailed published educational objectives that are consistent with the mission of the institution. All course outlines contain course specific objectives that are regularly monitored by the individual instructors and by the faculty as a group.

The University has several methods for evaluating and improving the quality and standards of its provision. These include:

- External Examiners
- Internal Moderation
- Student representation
- Curricular change approval process
- Annual Programme Monitoring and Assessment
- Formal Programme Review, every 5 years
- Course evaluation
- Student satisfaction surveys and the NSS
- Feedback from employers

The **MA in International Relations** degree is provided through a system of ongoing evaluations that demonstrate achievement of the programme’s objectives, and uses the results to improve the effectiveness of the programme. Ongoing evaluation is carried out for both US (the Middle States Commission on Higher Education) and UK (QAA) reviews. The University is a voluntary subscriber member of the QAA, and underwent its first full Institutional Review in May 2013 and a HigherEducation Review (AP) in 2017.

### Credit Articulation

The ratio for credit translation at the Masters level (Level 7) is as follows:

	US credit	ECTS credit	UK credit
UK Level 7	1	2.5	5
Required minimum number of credits for MA	36	90	180 (120 of which must be at Level 7)
Richmond MA in International Relations	36	90	180 (at Level 7)

### Levels

The *FHEQ* (Framework for Higher Education Qualifications) in the UK defines Higher Education levels in the following way:

**Levels 4-6** (previously HE1-3) – years 1 to 3 of a UK undergraduate degree

**Level 7** (previously M) – UK Masters degrees and postgraduate diplomas and certificates

**Level 8** (previously D) – UK Doctoral degrees

Each level is illustrated by, and each award determined by, reference to a qualification descriptor. The level 7 descriptors can be found in the *FHEQ* (QAA, August 2008).

### References

Programme specification and curriculum map – Master of Arts in International Relations



QAA. *The Framework for Higher Education Qualifications in England, Wales, and Northern Ireland*. November 2014.

QAA. *The Higher Education Credit Framework for England: guidance on academic credit arrangements in higher education*. August 2008.

QAA. *Academic Credit in Higher Education in England – an introduction*. 2009

European Communities. *ECTS Users' Guide*. February 2009; *ECTS Users' Guide—Draft Revision* January 2015.

## Appendix I: Curriculum Map

The table below table indicates which core courses assume responsibility for delivering and assessing (✓) particular programme learning outcomes.

FHEQ Level 7 -- MA in International Relations									
Course ID	Course Title	Learning Outcomes							
		A	B	C	D	E	F	G	H
INR 7100	Research Methodology		x			x	x	x	
INR 7101	International Relations Theory & Concepts	x	x		x		x	x	
INR 7106	Global Poverty and Security Challenges	x	x	x	x	x	x	x	
Plus Either both of the following									
INR 7902	Internship								
INR 7500	Professional Research Project	x	x	x	x		x	x	x
Or									
INR 7550	Extended Professional Research Project	x	x	x	x	x	x	x	x

## Appendix 2: Time to Completion for the Various Entry Points Chart

Possible Progression Pathway									
Year 1				Year 2			Year 3		
Full time				Full time			Full time		
	Fall	Spring	Summer	Fall	Spring	Summer	Fall	Spring	Summer
Sept Start	3 courses	3 courses	Internship and Dissertation		Award dated late-December				
Jan Start	N/A	3 courses		3 courses	Internship and Dissertation	Award dated early-September			
Part time				Part time			Part time		
Sept Start	3 courses split over both semesters			3 courses split over both semesters		Internship and Dissertation		Award dated late-December	
Jan Start		2 courses		3 courses split over both semesters			1 course	Internship and Dissertation	Award dated early-September