

RICHMOND THE AMERICAN INTERNATIONAL UNIVERSITY IN LONDON

BA (Hons) International History with Combined Studies

Programme Specification

2017-2018

Introduction

This document describes the degree of BA (Hons) History with Combined Studies awarded by Richmond University, the American International University in London, using the protocols required by the *The Framework for Higher Education Qualifications in England, Wales, and Northern Ireland* (QAA, 2014). Also key to the background for this description are the following documents:

QAA (2013). UK Quality Code for Higher Education. Part A: Setting and maintaining academic standards and B1: Programme Design and Approval. (<u>www.qaa.ac.uk</u>)

QAA (2008). Higher Education Credit Framework for England: guidance on academic credit arrangements in Higher Education in England.

SEEC (2010). *Credit Level Descriptors for Higher Education*. Southern England Consortium for Credit Accumulation and Transfer (<u>www.seec.org.uk</u>).

Middle States Commission on Higher Education. *Characteristics of Excellence in Higher Education: Requirements of Affiliation and Standards for Accreditation.* 2006, Rev. Ed. 2011. (<u>http://www.msche.org/publications.asp</u>)

The degree is delivered within the framework of a US Liberal Arts undergraduate degree programme. Typically students complete 40 separate courses over the programme which takes 3.5 to 4 years (approximately 10 courses per year, with summer courses allowing for accelerated progress in some cases). Normally, each course carries 3 US academic credits (equivalent, approximately, to 3 classroom contact hours per 15 week semester). On this basis, students are required to earn a total of 120 US academic credit hours in order to complete their degrees. Of these 40 courses, roughly half are at the "lower-division" taken in the first two years of study and coded 3000-4999, and half are at the "upper division", taken in years three and four, and coded 5000-6999.

Richmond degrees are also articulated in terms of UK Regulatory Frameworks, chiefly the *FHEQ* and the *Higher Education Credit Framework for England*. Each course has been assigned to an appropriate level on the *FHEQ*, based on the course's learning outcomes and assessment strategies (note that the courses comprising the first year of the 4-year US undergraduate degree are normally at QCF Level 3). US undergraduate credit can generally be translated to ECTS and UK CATS credits in the following manner: 1 US credit = 2 ECTS credits = 4 UK CATS credits. So a US degree of 120 credits would translate as 240 ECTS credits and 480 UK CATS credits (with a minimum of 360 UK CATS credits at Levels 4-6 on the FHEQ).

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1. Overview/Factual Information

Programme/award title(s)	BA (Hons): International History with Combined Studies
Teaching Institution	Richmond, the American International University in London
Awarding Institution	The Open University
Date of latest OU validation	September 2016
Next revalidation	2020-21
	120 US Credits
Credit points for the award	480 UK Credits at FHEQ Levels 3-6 (120 at Level 3; 120 at Level 4; 120 at Level 5; 120 at Level 6)
	University Code: R20
UCAS Code	Course Code: V100
Programme start date	September 1996
	History December 2014
Underpinning QAA subject	http://www.qaa.ac.uk/assuring-standards-and-quality/the-
benchmark(s)	guality-code/subject-benchmark-statements/honours-
	degree-subjects
Other external and internal	
reference points used to	See sections 2.3 and 2.4 below.
inform programme outcomes	
Professional/statutory	N/A
recognition	English
Language of Study	
Duration of the programme	FT A years (including one year at OCE Level 2)
for each mode of study (P/T, FT,DL)	FT– 4 years (including one year at <i>QCF</i> Level 3)
	Middle States Commission on Higher Education (First
Dual accreditation (if	accredited 1981; renewed 1996, 2006 and 2016.)
applicable)	QAA – IRENI May 2013
Date of production/revision of this specification	May 2017 (see chart below for list of revisions)

Please note: This specification provides a concise summary of the main features of the programme and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if s/he takes full advantage of the learning opportunities that are provided.

More detailed information on the learning outcomes, content, and teaching, learning and assessment methods of each course can be found in course specification documents, syllabi, and the student handbook.

The accuracy of the information contained in this document is reviewed by the University and may be verified by the Quality Assurance Agency for Higher Education.

Programme Specification Publication Dates

First Edition	July 2007
Revision 1	February 2008
Revision 2	July 2008
Revision 3	September 2009
Revision 4	June 2012 (substantive revision, including FHEQ and credit mapping)
Revision 5	June 2013
Revision 6	May 2014
Revision 7	February 2015
Revision 8	May 2015
Revision 9	April 2016
Revision 10	May 2017

2. Programme aims and objectives

2.1. Educational aims and mission of the programme

MISSION

The International History Major at Richmond aims to demonstrate how the past has impacted upon, and shapes, the present, by making use of the intercultural and international resources provided by faculty and students, as well as the museum and archival collections of London itself. The Major provides a broad base of contemporary and classical knowledge in International History in the first year, upon which is built a gradually more complex and more specific understanding of key themes and periods. The curriculum emphasizes varied methodological, interdisciplinary and comparative approaches, ranging from ancient to contemporary facets of International History, with a strong focus on empires and imperialism, flows (of peoples, cultures and goods), the international order (including the rise of nations and nationalism), war and peace, and the international significance of cultural and visual history. Within this focus, the Major strives to foster research and scholarship in historical enquiry and to teach key critical and transferable skills. By responding to the interests of the students and by providing a supportive, fair and intellectually challenging cultural environment, the Major aims to be rewarding for its own sake while simultaneously preparing students, especially by way of the internship programme, for careers and postgraduate study.

GOALS

Successful students should be able to:

- research, engage with and evaluate a wide range of primary sources critically;
- read secondary sources critically;
- question assumptions, assess evidence and evaluate material in its historical context;
- understand a variety of methodological approaches to studying International History and how these have changed over time and geographical space

2.2. Subject benchmarks

History December 2014

http://www.qaa.ac.uk/assuring-standards-and-quality/the-quality-code/subject-benchmarkstatements/honours-degree-subjects

2.3. Internal contexts

BA (Hons): International History with Combined Studies features:

Detailed published educational objectives that are consistent with the mission of the institution: All course outlines contain course specific objectives that are regularly monitored by the individual instructors and by the History faculty as a group.

Processes based on the needs of the programme's various constituencies in which the objectives are determined and periodically evaluated: Each degree's Annual Programme

Evaluation (APE) is a central element of Richmond's internal quality assurance and enhancement processes. APEs measure the academic quality and standards of the programme, identify good practice, record any issues to be addressed, and, from year to year, track the ways in which those issues have been addressed. During the APE process, the academic schools:

- consider student input via course evaluations;
- consider any formalized faculty course evaluations conducted;
- consider all External Examiner reports;
- examine the Programme Specification, and note any changes required;
 - any major changes ("those which change the basic nature of the programme or student experience") to existing programmes are first approved by Academic Board;
 - in the case of validated programmes, they are also submitted to the Open University (Centre for Inclusion and Collaborative Partnerships) for external approval.

A curriculum development process that assures the achievement of the programme's objectives, and a system of ongoing evaluation that demonstrates achievement of these objectives and uses the results to improve the effectiveness of the programme: Ongoing evaluation is carried out for both the US (*Middle States*) and UK (*The Open University – CICP*) institutional reviews, and independently by departmental members (when updating courses) and by students (during regular faculty-student meetings). The Academic Board closely analyses the APEs of all degree programmes, and The University's response to the AMR is considered at the Schools and at Academic Board An additional formal and substantive review takes place every five years during the revalidation process of Richmond's degree programmes by The OU.

2.4. External contexts:

BA (Hons): International History with Combined Studies is provided through a system of ongoing evaluations that demonstrate achievement of the programme's objectives, and uses the results to improve the effectiveness of the programme. Ongoing evaluation is carried out for both US (the Middle States Commission on Higher Education) and UK (The Open University – CICP) reviews. Richmond is a voluntary subscriber member of the QAA, and underwent its first full Institutional Review in May 2013 (http://www.richmond.ac.uk/content/admissions/about-richmond/american-british-accreditation.aspx).

Students are encouraged to attend meetings, lectures at other London universities, institutions, think-tanks, agencies and organisations as is appropriate.

Faculty are members of a variety of professional organisations, such as *The Royal Historical* Society, The British Association for Canadian Studies, The British, Czech and Slovak Historians' Forum, The Institute for Historical Research, the New Zealand Studies Association, the New Zealand Historical Association, & The Society for Eighteenth-Century Studies. Classroom-based instruction is supplemented by opportunities to participate in class visits to the *British Museum*, the *Imperial War Museum*, the *Museum of London*, the *National Archives* in Kew, the *National Gallery*, the *Royal Academy*, the *Women's Library*, as well as visits to Wales, Brussels, Rome and Paris, amongst others. In the past students have travelled as far away as Egypt and Istanbul.

The Major provides an excellent foundation for subsequent careers in law, media and journalism as well as within international organizations, government agencies, the diplomatic service, and business. Students can complement this foundation with opportunities for taking up internshipsin London's unique environment, including the *British Museum*'s Department of Egyptology. It also prepares students for more specialized graduate studies in History or Law. *Richmond* graduates have strong records in postgraduate study at some of the best universities in the UK and around the World.

Students are encouraged to attend meetings, seminars at the *Institute of Historical Research*, plus conferences (such as annual Holocaust Memorial Seminars), and lectures at other London universities, such as the *London School of Economics*, as appropriate.

3. Programme outcomes

Programme-level learning outcomes are identified below. They are based on *SEEC* categories associated with specific levels of the *FHEQ*.

The International History programme at Richmond the American International University in London is a four year programme where the discipline is studied along side a range of other subjects. Progression through the International History programme is set out down each of the four columns of the Programme Outcome grid – with level-specific programme outcomes at QCF Level 3 and FHEQ Levels 4-6. The programme outcomes are then applied in each course on the International History programme through assessed, courses-specific learning outcomes. The four broad categories of Programme Outcomes are:

- A) Historiographical Knowledge Base
- B) Practical Knowledge Base
- C) Cognitive Skills
- D) Personal Development

On successful completion of **BA (Hons):** International History with Combined Studies, a student is expected to be able to demonstrate all of the Programme Outcomes.

Refer to Apprendix I – Curriculum Map for details of how outcomes are deployed across the study programme. The programme is designed such that every learning outcome, at all levels of the programme, are assessed for every student.

3.1. Key Programme Outcomes

Upon completion of the BA (Hons) International History with Combined Studies degree, students should be able to have:

- HISTORIOGRAPHICAL KNOWLEDGE BASE: Acquired historiographical knowledge and understanding of the problems inherent in the historical record itself.
- PRACTICAL KNOWLEDGE BASE: Appreciated the complexity and diversity of situations and events in the past, and how these past events provide context for people's existence, actions, and thought.
- COGNITIVE SKILLS: Demonstrated knowledge and understanding of the key methods of International History, including critical evaluation upon a range of texts and other primary sources as well as historiographical sources of evidence.
- PERSONAL DEVELOPMENT: Developed a range of cognitive, communication and social skills relevant to their intellectual, vocational and personal development.

3.2. Historiographical Knowledge Base ('A')

LEVEL 3

i. Demonstrates an understanding of processes in international history

LEVEL 4

- i. Demonstrates a broad understanding processes in international history
- ii. Demonstrates a broad insight into problems of constructing international history and a respect for historical context and evidence
- iii. Demonstrates an ability to conceptualise time-depth and to appreciate the 'otherness' of the past

LEVEL 5

- i. Demonstrates a detailed understanding of processes in international history up to the present, including an informed judgement of time-depth and appreciation of the 'otherness' of the past
- ii. Demonstrates a detailed understanding of problems of constructing international history, and exercises a degree of critical judgements regarding historical context and evidence
- iii. Demonstrates a critical engagement with key scholars in history, and with varied historical traditions

LEVEL 6

- i. Demonstrates a systematic understanding of processes in international history up to the present, including a sophisticated judgement of time-depth and appreciation of the 'otherness' of the past
- ii. Demonstrates a systematic understanding of the problems of constructing international history, and is able to develop critical responses to historical context and evidence
- iii. Demonstrates a systematic understanding of different historical traditions, and the significance of key historians in the development of international history as a subject area
- iv. Demonstrates a systematic understanding of key texts and debates in international history, and the reflexive relationship between these and the interpretation of history

3.3. Practical Knowledge Base ('B')

LEVEL 3

i. Demonstrates an awareness of historical knowledge across both time and space LEVEL 4

- ii. Demonstrates the accumulation of a broad body of historical knowledge across both time and space
- iii. Demonstrates a broad ability to differentiate between continuity and change when presented with historical narratives
- iv. Demonstrates a broad understanding of causes and consequences in international history

LEVEL 5

- i. Demonstrates the accumulation of a detailed body of historical knowledge across both time and space
- ii. Demonstrates a historiographical engagement with core patterns and events in international history
- iii. Demonstrates a detailed understanding of the continuities and change in, and causes and consequences of, historical processes at the international levels

LEVEL 6

- i. Demonstrates the accumulation of, and historiographical engagement with, a substantial body of historical knowledge across time and space, along with a sophisticated understanding of related processes of continuity and change, and of causes and consequences
- ii. Demonstrates a systematic insight into, and sophisticated understanding of the significance of, the cultural, economic, geographical, political, and social dimensions of international history
- iii. Demonstrates a systematic understanding of a core problem or issue in the subject area, along with a sophisticated application of historiography and historical method to historical evidence
- iv. Demonstrates a systematic understanding of major thematic debates in the subject area, with a sophisticated historical analysis that utilises knowledge from other cognate fields as is appropriate

3.4. Cognitive Skills ('C')

LEVEL 3

i. Demonstrates the ability to gather, organise and deploy ideas and information in order to communication arguments effectively in written, oral or other forms, with an understanding of appropriate methods

LEVEL 4

- i. Demonstrates the ability to gather, organise and deploy ideas and information in order to evaluate their strengths and weaknesses, and express them effectively in written, oral or other forms
- ii. Demonstrates a broad understanding of quantitative and/or qualitative research methods
- iii. Demonstrates an ability to judge the reliability of sources, and begins to identify the strengths and weaknesses of concepts and theoretical frameworks

LEVEL 5

i. Demonstrates the ability to formulate and synthesize arguments cogently, retrieve and generate information, and select appropriate criteria to evaluate sources, with a detailed understanding of quantitative and/or qualitative methods

- ii. Delivers work with limited supervision to a given length, format, brief and deadline, properly referencing sources and ideas and making use, as appropriate, of a problem-solving approach
- iii. Exercises a degree of independent and informed critical judgement in analysis

LEVEL 6

- i. Demonstrates the ability to gather, organise and deploy complex and abstract ideas and information in order to formulate arguments cogently, and express them effectively in written, oral or other forms
- ii. Demonstrates the ability to organise and manage supervised, self-directed projects, through which a sophisticated understanding of research methods is demonstrated
- iii. Demonstrates the ability to produce detailed analyses of competing perspectives and concepts, to make comparisons and connections and to identify the possibility of new concepts
- iv. Demonstrates the ability to provide critically appraisals of some of the widespread common sense understandings and misunderstandings of the subject area, and the debates and disagreements to which these give rise

3.5. Personal Development ('D')

LEVEL 3

i. Demonstrates an awareness of views other than their own and adapts behaviour to meet obligations in personal and/or group outcomes and/or output

LEVEL 4

- 1. Acts with limited autonomy under direction or supervision and engages in evaluation of own work and capabilities and outputs in key areas
- 2. Demonstrates broad skills that are relevant to the workplace, including the ability to work productively in a group or team, and to recognise factors that affect performance, including changing contexts, audiences and degrees of complexity
- 3. Demonstrates the ability to use a range of information communication technology (ICT) skills to perform tasks

LEVEL 5

- i. Demonstrates well-developed skills that will translate into the workplace, including the ability to work effectively within a group or team, to engage in self-reflection, and to adapt own actions and interpersonal communication skills to changing contexts, audiences and degrees of complexity
- ii. Delivers work with limited direction or supervision, demonstrating the capacity to consider and evaluate their own work using justifiable criteria
- iii. Demonstrates the ability to adapt to complex and non-routine performance tasks using information communication technology (ICT)

LEVEL 6

i. Demonstrates the ability to act with minimal direction or supervision, to engage in selfreflection, use feedback to analyse own capabilities, appraise alternatives, and plan and implement actions

- ii. Demonstrates personal responsibility and professional codes of conduct, while taking responsibility for their own work, learning and development, and effectiveness in professional and interpersonal communication
- iii. Demonstrates flexible skills that translate directly into the workplace, including the ability to plan and manage for changing contexts, audiences and levels of complexity, and advanced group or team work capacities, for example listening, contributing, leading, negotiating and proactively managing conflict as is appropriate
- iv. Demonstrates the ability to flexibly locate their own normative views and cultural commitments within the practice of research, with a level of autonomy

4. Teaching, Learning and Assessment Strategies

4.1. Teaching and learning strategy

The teaching and learning strategy adopted within **BA (Hons): International History with Combined Studies**.

- Teaching is through lectures, seminars, tutorials, and workshops
- Regular use of individual and /or team based projects
- Use of audio-visual aids and a variety of multi-media sources
- Regular use of individual and/or group presentations
- Regular use of in-class debates.
- Regular use of self-directed and directed reading in all courses
- Use of Library resources, historical archives, digital resources and online catalogues
- Use of occasional guest lecturers from specialist areas
- Frequent feedback on coursework and through one to one meetings with faculty and small group discussions
- Regular use of tutor and student led discussions groups via e-learning platforms such as PowerCAMPUS in many courses
- Using London as a resource

The combination of teaching and learning approaches mentioned above develops our students' knowledge, thinking skills and practical skills.

Their knowledge is acquired through

- Structured lectures and supporting materials
- Directed reading and use of internet materials
- Independent research

Their thinking skills are developed through

- Conducting research
- Making presentations and preparing other assessments
- Helping others to learn
- Project work employing a problem solving methodology

Their practical skills are gained through

- Application of theory to practice, especially during internships
- Using information technology to retrieve and manipulate data
- Negotiating with others in group projects

4.2. Assessment strategy

Most of the courses in the **BA (Hons): International History with Combined Studies** follow the University Assessment Norms table or the Writing Intensive Assessment Norms table.

Standard Assessment Norms					
FHEQ level	Richmond/UK Level	Normal number of items (including final exam)*	Total assessment		
Level 3	R3000/UK A-Level	3-4	1 two-hour final exam plus 2000-2500 words		
Level 4	R4000/UK Year 1	3-4	1 two-hour final exam plus 2000-3000 words		
Level 5	R5000/UK Year 2	2-3	1 two-hour final exam plus 3000-4000 words		
Level 6	R6000/UK Year 3	2-3	1 two-hour final exam plus 3000-4000 words		
Level 7	R7000/UK MA	2-3	5000-7000 words		

* Reasonable adjustments should be made for assessment activities such as midterm tests, in- class presentations, group assignments, etc. Any summative assessment activities must be reflected in the final overall assessment count.

Excluding all atypical courses, the following should apply to all courses:

- All undergraduate courses should include one 2-hour final exam, with exceptions approved by the department.
- Final exams should normally be no less than 25% and no more than 50% of the overall final grade.
- Instructors may not fail a student solely for failing the final exam if all graded activities result in a passing grade for the course.
- Midterm tests are optional
- At Level 3, the normal length per item should be between 500-1000 words, or equivalent (not including finals).

- At Level 4, the normal length per item should be between 1000-1500 words, or equivalent (not including finals).
- At Level 7, word count will need to take into account the inclusion of a final exam.
- Attendance and participation cannot be assessment activities.
- Formative assessments are at the discretion of the instructor and do not count toward the number of items or toward the total word count.

Writing Intensive Norms

Writing Intensive Assessment Norms					
FHEQ level	Richmond/UK Level	Normal number of items	Total assessment		
Level 3	R3000/UK A-Level	3-4	3000-3250 words		
Level 4	R4000/UK Year 1	3-4	3000-4500 words		
Level 5	R5000/UK Year 2	2-3	4500-6000 words		
Level 6	R6000/UK Year 3	2-3	4500-6000 words		

Courses designated as Writing Intensive differ from the Standard Assessment Norms by:

- No final exam
- The total amount of written words will normally increase by 50%

There are some other exceptions and those courses will follow a Special Programmes (eg. ADM, ARW) or Dissertation table approved on 28 June 2012 by Academic Council. Details of these can be found at: <u>http://www.richmond.ac.uk/admitted-students/</u>

For courses that have atypical assessment norms and do not follow one of the approved tables, assessment will first be approved by Learning and Teaching Policy Committee.

Grade Assessment Criteria/Marking Scheme

Assessment in the **BA (Hons): History with Combined Studies** is by examination; book reviews, essays, dissertations, and other forms of written work; oral presentations and participation in group and sub-group work; and individual and group projects.

In order to obtain a **BA (Hons): History with Combined Studies** students require (amongst other requirements) a cumulative GPA across the entire degree of 2.0. This is a 'C' average. A minimum GPA of 2.0 must also be achieved in all courses taken to fulfil major requirements. For information on the calculation of the OU GPA as a basis for final degree classifications, see the myacademics page of the university portal at: https://my.richmond.ac.uk/myacademics/default.aspx

Course syllabi documents clarify, for each learning outcome, how that particular learning outcome is assessed, and what the threshold criteria for that particular learning outcome is, specified at the 'C' (GPA 2.0) level (i.e. a passing grade)

There are three 'pass' grades (and 7 sub-categories of 'pass' grade) in the **BA (Hons): History** with Combined Studies.

Descriptor	Grade	GPA	Detailed Descriptor
Excellent	А	4.0	Grade A applies only to work which:
			 is of excellent to exceptional standard
			 demonstrates in-depth knowledge and understanding
			 demonstrates substantial work and original thought has been involved
	A-	3.7	 makes use of very high quality analysis, synthesis, evaluation and critical appraisal
			 is organised and structured to a high standard
Good	B+	3.3	Grade B applies to work which:
			 is of good to very good standard
			 demonstrates sound and good quality of knowledge and understanding
	В	2.0	demonstrates good quality analysis, synthesis, evaluation and critical appraisal
	D	3.0	 indicates an increasing ability to incorporate meaning into the work and
			understand key theories, debates and criticisms
	B-	2.7	 is well organised and structured
Satisfactory	C+	2.3	Grade C applies to work which:
			 is adequate although undeveloped
			• fulfils the requirements of the project at a foundation level in terms of its quality,
	С	2.0	analysis and expression
			 limited level of research and understanding of key theories and debates
			 is organised and presented in a satisfactory form
Below	C-	1.7	falls below the threshold criteria
Average	C	1.7	 demonstrates limited knowledge and understanding
			 demonstrates minimal attention to quality, range, and appropriateness of
			research
			 normally passing grade at course level
Minimal	D+	1.3	Grade D applies to work which:
Achievement			• is of a poor standard
			 has been produced without a proper understanding of the brief demonstrating
	D	1.0	confusion
			 is weak in content and shows little evidence of thought or application
			 relies on weak or superficial technique
	D-	0.7	 incorporates insufficient research and/or inappropriate sources
			 is organised and presented poorly
			 normally passing grade at course level
Fail	F	0	Grade F applies to work which:
			 is of very poor standard
			 has not been submitted or has been submitted beyond the project deadline
			 shows a complete lack of content, thought or application
			 makes no or insufficient use of analysis and relevant skills
			 is the product of academic misconduct
			 does not fulfil the brief
			 failing grade at all levels

There will be variations within the grade band that will be recorded using +/- qualifiers.

5. Programme structure:

5.1. BA (Hons): International History with Combined Studies

A normal course load per academic year is 30 US credits, equivalent to 120 UK credits. Students complete 120 UK credits at Level 6 in the major.

Please see degree chart below and refer to Appendix 2: Programme Structure Flowchart. Please note that students must complete all General Education requirements AND a minimum of 120 credits at each FHEQ level. The Gen Ed programme commencing Fall 2015 offers more choice amongst levels, so students and advisors must ensure that both Gen Ed requirements and overall level requirements are satisfied. As long as a minimum 120 credits per level is achieved, Gen Ed Options I and II will be automatically fulfilled.

LOWER-DIVISION REQUIREMENTS				
QCF Level 3		US CREDITS	UK CREDITS	
HST 3200	World Cultural History	3	12	
HST 3205	The Global Cold War	3	12	
GEP 3100	Transitions I	3	12	
GEP 3101	Transitions II	3	12	
GEP 3120	Quantitative Reasoning	3	12	
GEP 3140	Scientific Reasoning	3	12	
GEP 3160	Creative Expression	3	12	
GEP 3180	Research and Writing I	3	12	
XXX 3xxx	QCF Level 3 Elective (can be Gen Ed Hum SS requirement)	3	12	
XXX 3xxx	QCF Level 3 Elective	3	12	
QCF Level 3 CREDIT TOTALS			120	

Table 1: Lower-Division / Levels 3 and 4 Degree Requirements

FHEQ Level 4			UK CREDITS
HST 4100	When Worlds Collide: Race and Empire c1400-1888	3	12
HST 4105	Versailles to Vietnam: US & the World	3	12
INR 4105	Evolution of International Systems	3	12
plus two of the follo	wing:	6	24
AVC 4200	Intro to Art Across Cultures		
COM 4200	Introduction to Visual Culture		
DEV 4100	Rich World/Poor World		
ECN 4115	Modern Economic History		
FLM 4200	Introduction to Film Studies		
HST 4405	History of Fashion		
PLT 4100	Major Political Thinkers		
SCL 4110	Gender and Culture		

GEP 4180	Research and Writing II	3	12
And all of the follow	And all of the following		
XXX 4xxx	XXX 4xxx FHEQ Level 4 Elective (can be Gen Ed Hum SS requirement)		12
XXX 4xxx	FHEQ Level 4 Elective	3	12
XXX 4xxx	FHEQ Level 4 Elective	3	12
xxx 4xxx	FHEQ Level 4 Elective	3	12
FHEQ Level 4 CREDIT TOTALS			120

Table 2: Upper-Division / Levels 5 and 6 Requirements

UPPER-DIVISION REQUIREMENTS					
FHEQ Level 5		US CREDITS	UK CREDITS		
HST 5105	Rise of the Right: A History of Fascisms	3	12		
HST 5110	Nationalism And Conflict	3	12		
HST 5205	Rome in the East: Culture & Faith in Late Antiquity	3	12		
HST 5210	Of Myths and Monsters: A History of History	3	12		
HST 5420	Comparative Monarchies: Games of Thrones	3	12		
plus one of the follo	wing:	3	12		
AMS 5200	Power in the Americas				
AVC 5210	History of Design				
AVC 5405	The Renaissance: New Perspectives				
AVC 5215	Art History: Theory and Practice				
AVC 5410	Modern Art and Modernism				
AVC 5415	Art of Pre-Historic Europe				
AVC 5420	History of Photography				
COM 5105	Modern Popular Music				
FLM 5200	Mainstream Cinema: Studies in Genre				
HST 5400	History of London				
HST 5405	US and UK Comparative History				
HST 5430	War of the Worlds?: Empire and Civilization				
HST 5435	Crusades and Jihads				
HST 5440	Saxon and Viking Culture in England				
INR 5405	Miracle to Meltdown: East & Southeast Asia				
LIT 5420	Postcolonial Literatures				
PHL 5400	Modern European Mind				
PLT 5200	Political Economy: Capitalism and its Critics				
PLT 5205	British Politics: Inside Parliament				
PLT 5100	Politics of the Middle East				
PLT 5401	Politics Goes to Hollywood				

PLT 5410	Islam and the West		
PLT 5415	Politics of Sub-Saharan Africa		
PLT 5420	Russian Politics and History		
PLT 5425	Modern China		
SCL 5105	Religion, Magic and Witchcraft		
And all of the follo	owing		
XXX 5xxx	FHEQ Level 5 Elective	3	12
XXX 5xxx	FHEQ Level 5 Elective	3	12
XXX 5xxx	FHEQ Level 5 Elective	3	12
XXX 5xxx	FHEQ Level 5 Elective	3	12
FHEQ Level 5 Crea	dit Totals	30	120
FHEQ Level 6		US CREDITS	UK CREDITS
HST 6205	Pictures of Power: History, Image	3	12
HST 6215	History on Film	3	12
HST 6225	Culture, Power, and Empire	3	12
HST 6296	Senior Seminar in History 1	3	12
HST 6297	Senior Seminar in History 2	3	12
HST 6410	Migration and Diasporas	3	12
plus 4 of the follo	wing OR Internship and 2 of the following	12	48
AVC 6400	Non-Western Visual Culture		
AVC 6405	New Media & Visual Power		
AVC 6410	Visualising People & Place		
AVC 6415	Questioning Renaissance Art		
DEV 6205	Postcolonial Theory and Development		
FLM 6230	International Cinema		
HST 6220	US History Since 1972		
HST 6415	Island to Empire: British History from 1707-1922		
HST 6420	Visualising Enlightenment: Art, Ideas, Material Culture		
HST 6962	World Internship in History (6 CREDITS)		
HST 6972	Internship in History (6 CREDITS)		
INR 6205	International Political Economy		
INR 6400	Conflict and Peace Studies		
INR 6410	Diplomatic Studies		
PLT 6200	Liberty Justice Equality: Contemp Pol Th		
PLT 6405	Citizenship: National and Global		
PLT 6410	Politics of Environmentalism		
PLT 6415	Ethnicity and Identity		
PLT 6420	Gender, Politics and Intl Relations		
PLT 6425	Religion, Identity And Power		
PLT 6430	Democracy and Democratization		
FHEQ Level 6 Cred		30	120

Courses in Italy

The following courses in Italy may be used to fulfil your degree requirements subject to advisor approval. You must also inform Registry Services of your intentions so that these courses may be added into your customised Academic Plan and properly counted against degree requirements. If you are planning on taking courses at one of the Richmond Italian sites, please see your advisor.

		US CREDITS	UK CREDITS
Any Level 3 course in Italy as a QCF Leve	el 3 Elective		
Level 4 options			
AVC 4805	Early Renaissance Florentine Art	3	12
Level 4 course in Italy as FHEQ Level 4 Elective from an approved list			
Level 5 plus one option			
AVC 5810	Renaissance and Baroque Art in Rome	3	12
AVC 5815	Central Italian Early Renaissance Art	3	12
AVC 5820	Italian Renaissance Architecture	3	12
AVC 5825	Masters of the Renaissance Leonardo da Vinci	3	12
AVC 5835	History of Italian Fashion	3	12
AVC 5840	Art and Culture in Rome 800 BC 2000 AD	3	12
AVC 5850	Michelangelo in Rome	3	12
AVC 5860	Florentine Art in Context	3	12
COM 5850	Gender and Sexuality in Italian Opera	3	12
COM 5860	Made in Italy: The Symbols of Italian Identity from Espresso to Ferrari	3	12
FLM 5800	History of Italian Cinema and Society	3	12
HST 5805	Rome through the Ages	3	12
HST 5810	History of Florence	3	12
HST 5815	History of Food and Table Manners	3	12
HST 5820	History of the Italian Mafia	3	12
HST 5825	Italian Food and Culture	3	12
LIT 5805	Real and Imagine Journeys Italy: Epic and the Self	3	12
LIT 5810	Dante in Translation	3	12
PHL 5800	Classical Mythology	3	12
PHL 5805	Mysticism and Magic in Medieval Renaissance Italy	3	12
PLT 5805	Italian Society from Fascism to the Present	3	12
RLG 5800	Religions and Cults of the Roman Empire	3	12

SCL 5810	Women in Italian Society	3	12
SCL 5820	Sociology of Italian Soccer	3	12
SCL 5855	Culture and Style in Italy	3	12
Level 5 course in Italy as FHEQ Level 5 Elective from an approved list			
HST 6962	Internship	6	24

Black = Major requirements

Blue = General Education Liberal Arts Core requirements Green = Electives/Gen Ed Electives, one of these electives (at QCF L3 or FHEQ L4) must fulfil the Humanities/Social Sciences Gen Ed Elective requirement Red = Courses taught in Italy

5.2. Exit Award Requirements

An exit award is defined as a lower award than one for which the student is registered. Such an award may be conferred if a student completes part, but not all, of the requirements of the programme for which he or she is registered. Students may not enter the university registered for an exit award.

5.2.1. Associate of Arts Degree in General Studies (US)

The US Associate of Arts (AA) degree can be awarded as an exit degree for those students completing the following minimum requirements.

30 US / 120 UK credits at QCF Level 3 30 US / 120 UK credits at FHEQ Level 4

Of the total number of credits required for the AA degree, 30 US/120 UK credits must be completed at Richmond. Students must obtain a minimum cumulative GPA of 2.0 and a major of 2.0 in order to qualify for this degree. Latin Honours are not applied to the AA Degree.

The requirements for the AA degree are outlined in Table 1 above.

5.2.2. Certificate of Higher Education (UK)

The UK Certificate of Higher Education (CertHE) can be broadly aligned with the US Associate of Arts Degree, but the CertHE does not require the completion of 30 US/120 credits at QCF Level 3. Students who qualify for the AA degree will automatically qualify for the CertHE. But students may qualify for a CertHE without fulfilling the requirements for a US AA degree if they have not completed all of the QCF Level 3 requirements necessary to obtain the AA.

Students may not be awarded more than one exit award (notwithstanding dual accreditation of the AA/CertHE) and Boards will recommend the most relevant one for the individual student circumstance for any student meeting the criteria for an award to be made.

The UK CertHE can be awarded as an exit award for those students completing the following minimum requirements.

120 credits at FHEQ Level 4

- Pass (normally a GPA of between 1.85 and 2.99 for all Level 4 courses, corresponding with a UK average of between 40% and 59%)*
- Merit (normally a GPA of 3.0 to 3.54, corresponding with a UK average of between 60% and 69%)*
- Distinction (normally a GPA of 3.55 and above for all level 4 courses, corresponding with a UK average of 70% and over)*

*See Richmond OU/US Grading Translation Scale in *2015-2016 Catalogue*. Note that the Grading Translation will be phased in over several years starting with Level 3 courses in 2015-2016.

Of the total number of credits required for the UK CertHE, 15 US/60 UK credits must be completed at Richmond.

The requirements for the UK CertHE are outlined in the section of Table 1 pertaining to FHEQ Level 4 requirements.

5.2.3. Diploma of Higher Education (UK)

The UK Diploma of Higher Education (DipHE) has no US equivalent. The UK DipHE can be awarded as an exit award for those students completing the following minimum requirements.

120 credits at FHEQ Level 4

120 credits at FHEQ Level 5

- Pass (normally a GPA of between 1.85 and 2.99 for all Level 4 courses, corresponding with a UK average of between 40% and 59%)*
- Merit (normally a GPA of 3.0 to 3.54, corresponding with a UK average of between 60% and 69%)*
- Distinction (normally a GPA of 3.55 and above for all level 4 courses, corresponding with a UK average of 70% and over)*

*See Richmond OU/US Grading Translation Scale in 2015-2016 Catalogue. Note that the Grading Translation will be phased in over several years starting with Level 3 courses in 2015-2016.

Of the total number of credits required for the UK DipHE, 15 US/60 UK Level 4 credits and 15 US/60 UK Level 5 credits must be completed at Richmond.

The requirements for the UK DipHE are outlined in the sections of Table 1 and Table 2 above pertaining to FHEQ Level 4 and FHEQ Level 5 requirements.

5.3. Minor requirements

Students may select International History as an optional minor to complement their major field. Both the major and minor will be recorded on the student's transcript at graduation. At least three of the upper division courses required for a minor must be taken at Richmond. A maximum of three courses only may overlap between a student's major and any minor.

		US Credits	UK Credits
Minor Requirements	18	72	
One of the following:		3	12
HST 3200	World Cultural History		
HST 3205	The Global Cold War		
Plus one lower division History cour	rse (with HST prefix)	3	12
Plus four History courses (with HST from the core list for the Internatio	12	48	

6. Distinctive Features and Regulatory Framework

BA (Hons): International History with Combined Studies is distinctive in that it broadens the academic experience of the students as a consequence of Richmond's US Liberal Arts framework and General Education requirements, and deepens it through the sequence of course requirements within the programme. This balance between a core of requirements and a range of choices is a key characteristic of the US system of Liberal Arts undergraduate education. While mapping of the US system onto UK regulatory frameworks has presented another opportunity for quality enhancement, accommodation of the special nature of the US liberal arts degree is achieved in the additional "Combined Studies" designation for each major. Developing this distinctive approach, the Richmond programme aspires to the best theory and practice from both sides of the Atlantic.

The **BA** (Hons): International History with Combined Studies is operated under the policy and regulatory frameworks of Richmond the American International University in London, the Middle States Commission on Higher Education, the Framework of Higher Education Qualifications, UK Quality Code for Higher Education, and The Open University policies and procedures for validated institutions.

The following sub-sections include the relevant University or institutional policy documents, where applicable.

6.1 Admissions

To be considered for admission, prospective students should:

- normally be at least 17 years old, have completed a minimum of 12 years of schooling, and hold the required grade(s) in a complete US high School Diploma, UK GCE A levels, or other UK or international qualifications deemed equivalent by the University, by the start of the programme;
- have completed an application via UCAS, the Common Application or direct to the University, including a personal statement and academic reference and supplying verification of existing academic and English language attainments as required by the University.

Further details of qualifications accepted and grades required may be found on the University website, noting that these are common to all BA programmes at the University and there is no requirement as to the subject of entry qualifications. Prospective students from the United States should note that SATs are optional but not required. Whilst not routinely required, prospective students may be invited to interview where this is considered necessary in order to fully consider their application.

Prospective students with specific levels of subject achievement in Advanced Placement Tests, GCE A Levels and some other UK and international qualifications may enter with Advanced Credit and be given exemption from certain courses of the programme. Normally, Advanced Credit may be given for a maximum of 30 out of the total 120 (US) credits necessary to complete the programme. The University also welcomes applications from prospective students with previous Higher Education study who, depending on subjects taken and grades achieved, may be given up to 75 Transfer Credits against the total 120 (US) credits necessary to complete the programme.

Students who are not nationals of a majority English-speaking country should normally have achieved CEFR level B2 in a secure English Language test acceptable to the University prior to entry to the programme. At the University's discretion, students in this category who are EEA nationals may be excused this requirement where they have recently undertaken a full time programme of study of at least 2 years duration with English as the medium of instruction.

Prospective students who do not meet the above academic and/or English language requirements may be permitted to enter this programme at the appropriate point after having first satisfactorily completed a Foundation Year and /or Academic English language programme at the University.

Further details of all of the above may be found at the appropriate page of the University website, where a comprehensive Admissions Policy and Summary of Practice document is also published: <u>http://www.richmond.ac.uk/content/admissions.aspx</u>

6.2 Assessment

A proper assessment of student learning and progression of skills gained is fundamental to the work of the University. Much of what shapes the University's perspective on this has already been mentioned within section 4.2, above, under Assessment Strategy, which has been shaped in accordance with the expectations outlined in Section B6 of the *UK Quality Code for Higher Education*.

The University is also in compliance with Standard 14 on 'Assessment of Student Learning', as laid out by the Middles States Commission on Higher Education. Standard 14 includes the following passages:

"The systematic assessment of student learning is essential to monitoring quality and providing the information that leads to improvement. Implemented effectively, the assessment of student learning will involve the shared commitments of students, administrators and academic professionals... Assessment is not an event but a process and should be an integral part of the life of the institution."

(http://www.msche.org/publications.asp).

6.3 Progression

Progression is built into the Programme Outcomes (Section 3 above), as they are derived from the *SEEC* categories associated with specific levels of the *FHEQ*. Learning outcomes in each individual course are therefore level-specific, ensuring an appropriate structure of progression through the degree, with students at graduation meeting the requirements of the QAA subject benchmarks.

6.4 Placement

The Internship Office the University offers a formal mechanism through which students may receive work-placement opportunities. These placements are supervised, career-related work experiences combined with reflective, academic study that help students apply theoretical knowledge in the workplace. Participation in the internship programme is optional, but students who choose to take up a placement receive academic credit for their placement and associated academic work. For full details of the internship programme, please see: http://www.richmond.ac.uk/content/academic-programs/internships.aspx

Expectations with regard to careers education, information, advice and guidance (as outlined in Section B4 of *The UK Quality Cole for Higher Education*) are handled by the university's Student Affairs department. This department conducts a variety of career services for students, ranging from resource provision to a CV service, and in particular through the LEAD (Leadership, Education and Development) seminar series. For full details of career services offered to students at Richmond, please see: <u>http://www.richmond.ac.uk/content/student-affairs/career-services.aspx</u>.

In addition to these services, the alumni office offers networking opportunties where students may contact alumni working in a variety of fields. The alumni office also offers these services via social media such as LinkedIn and Facebook. Please see: <u>http://www.richmond.ac.uk/content/alumni.aspx</u>

6.5 Study abroad

Richmond classes benefit every semester through the arrival of c. 100 study abroad students from colleges and universities within the United States. These students, who mostly enrol in classes at levels 5 and 6, very often bring with them a distinct set of values and approaches to learning that can be both enriching and challenging. Richmond faculty have the breadth of experience necessary with which to capitalise on the positive aspects of this class room dynamic. Please note that Study Abroad students register for classes *after* Richmond degree-course students have completed their registration process.

Richmond students have the option to take a leave of absence and travel away from the university as a 'study abroad'. In practice, however, very few students take this option up. It is more common for Richmond students to take a limited number of classes at other accredited colleges and universities during the summer, and then transfer these back to Richmond for inclusion toward their graduation requirements. All courses taken elsewhere must be pre-approved by the Office of Academic Affairs. All such courses are rigorously scrutinized, and only credit from appropriately accredited programmes, earned with a grade of C or above, are accepted for transfer. There are strict requirements regarding the number of courses and at what level may be taken outside of Richmond. Please see under "Graduation Requirements" at:

http://www.richmond.ac.uk/content/academic-affairs/graduation/graduationrequirements.aspx

6.6 Student support and guidance

All students have an allocated full-time faculty member who acts as their academic adviser. Academic Advisers have on-going responsibility for students' academic progress, meeting with each advisee at least once per semester. Advisers assist students with course selection and registration, enabling smooth progression through the degree. They also advise on postgraduate and career opportunities, and also provide pastoral support in many cases.

Students admitted from Fall 2013 onwards have an on-line "Academic Plan" made available to them, which acts as an interactive degree planner, outlining degree requirements, and recording their completion – this enables students to track their progress towards their degree.

A range of Maths, English, Technology and Writing workshops have been established to support students with particular needs in these areas. Librarians are on hand to assist with library use, which includes instruction in web-based resources.

In accordance with the 2010 *Equality Act*, and with Chapter B4 of the *Quality Code*, Richmond endeavours to make all practical and reasonable adjustments to ensure students are able to fully participate in the University community. Students who declare a physical disability or a special educational need are accommodated to ensure the quality of their educational experience meets their individual requirements – the university disability officer works with individual students to determine accommodations, and works with colleagues in the Academic Registry and the Schools to see that their needs are addressed. SEN students, for instance,

receive extra time in examinations, and have the option of writing exams on universityprovided computers, and/or of taking exams in a separate room. Please see:

http://www.richmond.ac.uk/content/student-affairs/students-with-disabilities.aspx

The University operates a well-staffed Student Affairs department headed by the Vice-President for Students that provides services intended to support and encourage student welfare, safety and development. This department oversees medical registration of students and provides counseling services. It also organizes a range of extracurricular activities and travel designed to further enhance students' educational experiences. The university <u>Student</u> <u>Charter</u> outlines responsibilities and expectations of both the students and the university, and the <u>Conduct Code</u> addresses expectations as to social conduct. Non-academic appeals and complaints and disciplinary incidents are overseen by the Student Affairs Department.

In its 2013 <u>IRENI review</u>, Richmond was commended for "The care and attention paid to academic and pastoral support for international students throughout their association with the University".

Appendix I - Curriculum map

Green Cells are core course from within the International History Programme Pink Cells are core courses from other Programmes. Their learning outcomes are derived from their relevant programme specifications. They have been fitted as well as possible into the History Curriculum Map Yellow Cells are optional courses from within the History Programme

LEVEL 3	HST 3200 World Cultural History	HST 3205 The Global Cold War
A3(i)	х	х
B3(i)	х	Х
C3(i)	х	х
D3(i)	Х	Х

LEVEL 4	HST 4100 When Worlds Collide	HST 4105 Versailles to Vietnam	INR 4105 Evolution of Int'l Systems	HST 4405 History of Fashion
A4(i)	X	X	X	
A4(ii)		x	~	x
A4(iii)	x			х
B4(i)		X	х	Х
B4(ii)	X			
B4(iii)		Х	Х	Х
C4(i)	X	Х	х	Х
C4(ii)		Х		Х
C4(iii)	Х	Х	Х	Х
D4(i)	Х	Х	Х	Х
D4(ii)		х		х
D4(iii)	Х	Х	Х	

LEVEL 5	HST 5105 Rise of the Right	HST 5110 Nationalism & Conflict	HST 5205 Rome in the East	HST 5210 Of Myths and Monsters	HST 5420 Comparative Monarchies	HST 5400 History of London	HST 5405 US and UK Comparative History	HST 5430 War of the Worlds	HST 5435 Crusades and Jihads	HST 5440 Saxon and Viking Culture in London
A5(i)	x	x	x	x			x		x	x
A5(ii)	х	x	Х	x	x	х		x	x	x
A5(iii)		х		х	x	х	х	x		x
B5(i)	Х	х		х	х	х		х	x	x
B5(ii)	х		Х	х		х	х	х	x	x
B5(iii)	х	х			х					x
C5(i)	Х	x	х	х	х	х	х	х	x	x
C5(ii)	х	х	Х		x	х	х	х	x	x
C5(iii)	х	х	Х	х	x	х	х	х	x	x
D5(i)	Х	х	Х	х	х	х	х	х	x	
D5(ii)	х	х	Х	х	x	x	х	х	x	
D5(iii)	х	х		x						

LEVEL 6	HST 6205 Pictures of Power	HST 6215 History on Film	HST 6225 Culture, Power & Empire	HST 6296 Senior Seminar I	HST 6297 Senior Seminar II	HST 6410 Migration and Diasporas	HST 6220 US History Since 1972	HST 6415 Island to Empire	HST 6420 Visualising Enlightenment
A6(i)	Х	Х	Х			х	Х	Х	Х
A6(ii)	Х	Х	Х						Х
A6(iii)	Х	Х	Х			Х		Х	
A6(iv)		Х	Х	Х	Х		Х		
B6(i)		Х	Х			х	Х	Х	Х
B6(ii)	Х	Х	Х				Х		Х
B6(iii)	Х			Х	Х				
B6(iv)			Х	Х	Х	х		Х	Х
C6(i)	Х	Х	Х	Х	Х	х		Х	Х
C6(ii)			Х	Х	Х				
C6(iii)	Х	Х		Х	Х	х	Х	Х	Х
C6(iv)	Х	Х	Х	Х	Х	Х	Х	Х	Х
D6(i)				Х	Х		Х		
D6(ii)	Х	Х	Х	Х	Х	Х		Х	Х
D6(iii)	Х	Х			Х				Х
D6(iv)	Х	Х	Х	Х	Х				Х

Appendix II – Programme Structure

Typical Degree Schema: BA (Hons): International History with Combined Studies.

(Note: Based on a Freshman entering Richmond with no Transfer Credit)

