

EXIT AWARDS POLICY: POSTGRADUATE

1. For those postgraduates who do not meet graduation requirements of the US and UK Masters awards (See [Progression and Credit Requirements Policy: Postgraduate](#)), Boards of Examiners may recommend the award of a single exit award or a permitted combination of US and UK exit awards possible at the postgraduate level.
2. Postgraduate Exit Awards at the University consist of:
 - a) The US Postgraduate Certificate
 - b) The UK Postgraduate Diploma
 - c) The UK Postgraduate Certificate
3. To avoid any confusion regarding nomenclature, the prefix “US” or “UK” must be attached to any postgraduate exit award.
4. Postgraduates qualifying for the US Postgraduate Certificate will also be eligible for the UK Postgraduate Diploma. The UK Postgraduate Certificate (which requires fewer credits than the US Postgraduate Certificate) may be awarded independently to eligible students.
5. If a postgraduate has been awarded an exit award but has not attempted the dissertation, they may apply for readmission to the University under normal readmission policies to complete the Masters degree.
6. Postgraduates who have received an exit award under the following circumstances are not normally permitted to apply for readmission to the University:
 - a) If they received a redeemable fail for the dissertation but opted not to re-submit.
 - b) If they received a redeemable fail for the dissertation, re-submitted, and failed a second time.See [Resubmission policy: Postgraduate](#)
7. Exit awards are conferrable in recognition of successful completion of postgraduate coursework; it is not possible, however, for students to register directly onto these awards.

US Postgraduate Certificate

8. The US Postgraduate Certificate is an exit award available to students registered on a Masters Degree who have successfully completed the following requirements:
 - a) 24 US / 120 UK Level 7 credits from the required coursework components;
 - b) 12 US/60 UK Level 7 credits of the total number of credits required for the US Postgraduate Certificate must be completed;
 - c) a minimum GPA of 3.0 in the courses being used for the exit award is required;

but who have NOT successfully completed the thesis for any of the following reasons:

- d) they have not submitted the thesis (either by choice, or they have failed to submit it without extenuating circumstances eligible for resubmission); or
- e) they have received an F on the thesis (and so are not eligible to apply for resubmission); or
- f) they have received a B- (redeemable fail) on the thesis, but have not applied for permission to resubmit within defined timeframes; or
- g) the grade following thesis resubmission remains insufficient for the award of the Masters Degree (it has not achieved a minimum grade of B).

9. Students eligible under a-g above may choose to transfer onto and be considered for the award of the US Postgraduate Certificate/UK Postgraduate Diploma (see below).

UK Postgraduate Diploma (UK PGDip)

10. The requirements of the UK Postgraduate Diploma are aligned with those of the US Postgraduate Certificate (as outlined above). Postgraduates who have completed the requirements for the US Postgraduate Certificate will also be awarded the UK Postgraduate Diploma.

UK Postgraduate Certificate (UK PGCert)

11. The UK Postgraduate Certificate may be awarded as an exit award for those students registered on a Master's degree who have successfully completed the following minimum requirements:
- a) 12 US / 60 UK Level 7 credits from coursework requirements
 - b) 6 US/30 UK Level 7 credits of the total number of credits required for the UK PGCert must be completed.
 - c) a minimum GPA of 3.0 in the courses being used for the exit award is required.
12. There is no US equivalent for the UK PGCert.

VERSION MANAGEMENT

Responsible Department: Registry Services			
Approving body: Academic Board			
Version no.	Key Changes	Date of approval	Date of effect
001		24 July 2018	28 August 2018
		Restricted access? Tick as appropriate <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	